**Pinchot Partners**

Meeting Minutes of

October 10th, 2019

The meeting was called to order at 9:37 AM at St. Mary’s located in Toledo, WA

In attendance: Ray Yurkewycz, Bob Guenther, Bill Little, Pete Krabbe, John O’Brien, Fred Norman, David Owen, Amy Boyd and Sharon HannahVia phone: Molly Whitney, Paul Hopkins

**MOTION: Bill Little moved to approve the minutes presented today seconded by Fred Norman-Motion Carried**

Treasurers Report/David Owen: We may have up to 15 checks written this year. Toledo Tel, CFC, Post office Box, We have $20,119.44 with a pending charge of $112.00 for the PO Rental fee. David is not anticipating anything other than an insurance payment in November. White Pass Highschool has reached out to Jamie about an 8k invoice. Amy states we may be able to put this towards the DNR $. David states that he will not be doing anything without the approval of the board. Bob Guenther mentioned that he spoke with Gary Stamper about the loss of funding. Bob says it may not be a bad idea to put a letter together for Cheryl to provide a list of things we have done.

Our tax filing is due in November and it will be taken care of.

**MOTION: John O’Brien moved to approve the treasures report presented today seconded by Pete Krabbe-Motion Carried**

Amy received an email that Nikia and Elizabeth are unable to attend today.

Statement of Work- Amy spoke with Jamie before and after the last meeting. The SOW presented today has an end date of March 1,2020 or until a new executive director has transitioned in. Jamie will do as much as she can up to 10 hours per week. Bob Guenther would like to be sure that we are always current on all her billings. David Owen feels this is reasonable and this should not cause any worry as we have the funding to do this. Amy- this week all of the reporting obligations have been completed so we should be receiving those funds. We have several pots of money. David asks if he can get some time with Amy to discuss these funds. Amy would like the google drive set up and monitored. Amy- Right now a lot of these documents we have is on the Cowlitz Server. David would like this to be added to the annual report for new treasurer’s report to be broken up into subcategories. Bob Guenther says he would like to set a time for Amy and David to meet to discuss this as there are invoices that need to be paid. Bob will talk to Gary Stamper to get more info on the Pac Mountain funding. David Owen- We made a commitment to pay this and weather we get reimbursed or not this still needs to be paid.

**MOTION: John O’Brien moved to approve a motion to pay our obligations to White Pass School District seconded by Pete Krabbe – Motion Carried**

Scope of Work: David Owen does not see any issue with this we need her.

**MOTION: David Owen moves to approve the Statement of Work with Jamie Tolfree ASAP. The billing needs to occur every month seconded by Pete Krabbe-Motion Carried**

Introductions to Amy with DNR – Located in Olympia working on the 20 year Forest health for Eastern Washington.

She has been assisting with getting funds distributed. Infostructure and Compacity Contract was for 25k and we were able to get 11k of that paid. This is in process for payment now.

DNR Forest Health Program- We want to make sure we are engaged on what is going on in the state. Amy will be working with PP. The opportunities are to find out what we are up to and engaged and potentially bring info and potentially financial opportunities to help get these projects done. David Owen said it would be helpful to have someone who is a collaborative coordinator to help disperse knowledge etc.

Grants & Reporting Status: Just wrapped up the building compacity taking care of (allot of details but wasn’t too difficult). This was our first and only billing so far.

DNR/Stewardship Sale- We are going to need to do a billing with this as well. We have something close to 8k and have until next year to expend this.

FS Grant- We have a couple of Grants that we are working on with them. IT was a total of 26k and we have billed out 15k. We have $9,600 remaining in coordination. We have overspent our mileage budget but have $600.00 remaining in Misc. Amy is waiting on a confirmation if Amy & Tiffani’s time can be billed against this. Amy says we should ask for a no cost extension on this. Pete Krabbe is going to get ahold of Gary Stamper and give him a status report on the RAC

NFF- Gave us 15k This has already been given to us and we should confirm as to weather we have gotten this or not. This is a 2019 grant. We would have received this around 5/30. We need to confirm if this is an actual check.

The discussion was had regarding the need for a generic email address.

Executive Director Coordinator – Amy will share Taylors opinion. We should move this back to a coordinator position and have them work towards an exec position. David Owen asks if it is possible for us to reach out to other collaboratives and ask someone if we could be their other 50%. He mentions this may be a good fit for Lisa with the South Gifford The Olympic would also be another Collab that we could approach. They are basically parallel to what we do just different locations. Others on the phone also suggested Lisa. Different meeting times to accommodate some that are having issues moving other meetings around was suggested

Job Summary: Amy says the NWCFN is a good opportunity to promote this. Paula will be attending the summit.

Lisa’s contact info: (541) 515-8161 Amy has suggestions to this Job Summary – Add Coordinator/Executive Director Remove the Contractor section of this summary. Maybe have a phone call with Exec committee If she is interested.Amy is going to Speak with Lisa as step one. John O’Brien would like “She” changed to they.

Consensus on the Job Summary- Amy will approach Lisa. Step 1) Outreach

2) Consensus 3) Phone call. John asks if it would hurt to repost the job. Amy suggests first two steps and based upon the response roll it out to the collaboratives. (2 Weeks)

DNR Grant Opportunities/Amy: We have two opportunities with DNR. Regional Conservation Partnership- We are not really eligible. DNR Stuff- End of this month (for doing stewardship Activities) We have one focused on activities is due the 23rd – We do not have time to get this pulled together. Collaborative grant up to 40k for a year in a half and this is one we should pursue. Amy has done the pre-app webinar. – Amy will be writing this grant. David Owen agrees with Amy on the grant we should set aside. Bob says this assessment is reasonable. Next year we will be in a better positions. Amy sees this being an advantage to us we are trying to get to do more projects that are priorities of the group.

Other Grant: Build on our existing grant – Amy feels like we are making good progress on this, we should pursue the full 40k December 3rd is the Due Date – All agreed to move forward on the next assessment.

Partnership Discussion on Kraus Ridge- No discussion needed at this time.

Business Wise: Amy mentions what we received back. If we are missing something do we ask for it or do we call it a loss? John Mentions that she may have purchased a printer. David did not reimburse her for anything as she never submitted anything. We are in good shape here. Close the issue and move forward.

Bob- As we progress communications with this board it is very important. The intention with Jamie is for her to assist us to get back on track until we hire for this position. Amy states once the new hire is on, we need someone that meets with this person on a regular basis. CIT has the space where this can take place as a ½ day. How can we make this more successful? Jess may have gotten overwhelmed by the tiny details. Bill and Bob say that we are light years ahead from where we were in the first two years. The future is bright here. The Cowlitz has offered so much here and because of them we have a good base. A year from today we are going to be in a much better position then where we are night and day. Amy says it wouldn’t be a bad idea to look at our last year notes and see where we have grown. The FS is working hard with us.

The building forest partnerships – Paying for coordinators salary- updating FB pages, working with the FS and developing a list of all the specific projects. Helping the FS replace a bridge.

Pete is going to speak with Gary about the RAC.

Bob Mentions they received 28 displays (old growth Log) that has been read by an endo chronologists.

Pete has been touching base with the discovery team.

Centralia College is building a portable lab- The virtual lab will go out to the Rural Areas. Build and industrial Technical Center. So that a kid living in these areas will have an opportunity to practice these things.

November 2nd Centralia College is having a fundraising GALA – They will buy Virtual Reality Equip for the Timber Industry. This is all going to be virtual.

Ray says we have maxed out compacity The FS is unable to continue to subsidize the use of this facility. Cold Water Ridge Center. We submitted out proposal in July. Renovate the current facility for about 150 beds so that we can accommodate a full grade level at a time. Accommodate conferences and retreats. We will be getting a letter of commitment this week. That work begins now.

Bill creek was one of the original generators of Electricity

The meeting was adjourned at 11:24

Meeting minutes prepared by,

Tiffini Alexander